

# Loon Lake Property Owners' Association

## Monthly Board Meeting

Sept 14, 2023

6:30 p.m.

Present: Sue Poe, President, Holly Shamberger, Secretary, Mark Whittaker (by phone) Treasurer, Directors; Lee Evans, Joann Caruso, Dick Davies, Sondra Collins  
Guests: Emily Bierce, Sally Robinette, Patty Hytien, Kate Robbins, John Poe, Diana Young, Eric Davis, Henry Howe

Quorum present

Sue Poe introduced herself and discussed her initial goals as President to clarify goals, be inclusive, transparent, have a positive impact and promote good communication. Sue presented each director with a binder & tabs to help keep everyone easily informed.

### **Approval of Minutes:**

Lee made a motion to approve June minutes, Dick Davies seconded, motion carried.

Lee made a motion to approve August minutes, Joan Caruso seconded with minor spelling correction (Kuntz) motion carried.

### **Mark - Treasurers' Report:**

Treasurer's report was distributed. Sue asked Mark for clarification Mark stated reports show a comparison between 2022 & 2023. Joann stated it appears we are doing better on dues and Mark replied it depends on how many newsletters we send out because of dues envelopes & sometimes people pay ahead. Mark also stated we are tracking income & expense for fireworks yearly. Mark offered to do monthly tracking, so that it would be easier to see when money was deposited. Mark & Sue talked about fundraising specifically for fireworks for next year. Sue provided everyone with tab in their binder and budget worksheets so we can begin to develop a budget. Sue, Mark and Lee are all signers on our bank account at Washington Federal now.

**Mark Whittaker-Compliance:** Reinitiated contact with IRS for 501C3. IRS has a pending reinstatement for confusion over name & EIN #. SOS has reinstated LLPOA retroactive to the date we went out of compliance. SOS is no longer taking paper forms or checks and must be filed electronically. Mark will be getting reminders by email in the future. Sue asked if it's possible to change to a calendar year to make these filings more logical & efficient.

### **Old Business: Firework Dock Status**

Lee gave a brief history of past firework dock system: in the first few years EZ dock donated a plastic dock but then began charging \$1000 which became cost prohibitive. Resident Barry Smith donated his dock for fireworks and stored it at his home. It became a derelict this year & would cost \$300-\$400 to refurbish. Do we want to put signs on them to identify them as not derelict & property of LLPOA? Lee says yes, Joann asks about liability if they have our name on them, Kate suggests "Keep Off & No Trespassing." Since we've had signs on them every year up until now, the signs will go back on the docks.

### **Dock Demo- Mark**

Mark stated the expenses for demo never seem to get lower and we still have three docks mired in the mud. We were unable to move them due to the low water level. Sue asked about a deconstruction date to separate existing material such as Styrofoam. Sue will continue this talk with Mark & Jason to see what is possible in late October. Loon Lake resident Diana Young commented she will be happy when the last three docks are removed as her house faces that direction.

### **Water Quality - Dick Davies:**

Dick decided to get water quality equipment repaired without prior approval & asked if LLPOA would pay for repairs. He provided receipts. His goal was to have a foray this fall. Since the equipment has been repaired the outing was set for Friday, September 15 starting at 8:00am for calibration and 10am on the boat. Sue asked that in the future there be a request for funds via a motion. Holly asked how

long the probe could potentially last with this repair and Dick stated 6-7 years. Receipts were presented for MSS Hydrolab by Hach Hydromat in the amount of \$2423.94 A motion was presented by Holly to pay for repair, Dick 2nd and the motion carried. Joann stated her son Nick Harmon, who is a civil engineer would be interested in taking over the water quality as Dick has indicated he wished to retire at the last meeting. However, Dick stated he had found a local resident, Jacci Burgin who recently expressed an interest and did a test run for calibrating equipment successfully for the upcoming foray. Eric Davis stated you need someone to manage the process and write reports to DOE re: statutory requirements (WAC) for nutrients, PH etc. It was suggested Aquatechnex is in this sort of business and has the advantage of a relationship with DOE and important people in the legislature. Sue again stated that communication between water quality and LLPOA should be a top priority, so we are able to make decisions for the best efficient use of our time and resources.

### **Chipper Day Oct 7th -Lee Evan We need volunteers.**

Deer Lake may have 6 volunteers & Loon Lake has 1-2 volunteers. Donuts & coffee provided bring a chair.

**Website** - Sue is taking over administrative duties.

### **Press Release - Sue**

Sue contacted Stevens County Times with article thanking outgoing officers and welcoming incoming. Sue also did thank you notes & gift cards to Deanne Impehoven & Dana Waddell as well as Facebook, Next Door and Website. Sue has been unable to access Email as Deanne is the only person with access information.

### **Dam Petition**

**Henry Howe stated** Larry Gaddis asked for letters of support for LLPOA with email addresses for individuals. Lee stated Sewer District was listed as the owner of dam. Joann Caruso asked if we can legally write a letter that acts a representative for all Loon Lake property owners when our membership isn't mandatory. Lee asked for Sue as LLPOA president to please write a letter of support for the dam.

**By-Law Committee created:** Joann, Sue, and Mark

**Annual Meeting of LLPOA confirmed June 22 @ 10:00 a.m. coffee, donuts etc.**

### **Newsletter Deadline - Sue**

Sue has taken charge of newsletter creation and articles are to be approximately 150-200 words turned in by **September 25**. Sue has spent hours refining the list of property owners for the newsletter, it is currently approximately 800 addresses. Sue showed envelopes that are a bit larger to accommodate the survey that will go out in the newsletter. A 12-page newsletter is \$364 and \$235 postage. We will be saving money this time by doing a 10-page newsletter that includes a survey for property owners to return. She stated she will sell ads to local businesses for approximately \$100 to help cover the cost. Articles are needed from Chipper Days, Water Quality, Dam, Dock Demo, LMD. Sue is looking for a facilitator for strategic planning. She plans to use the results from the survey to help in that endeavor.

### **LMD - Lee**

The LMD was originally created by a grant in 1991 from the DOE. **The current LMD is expiring so watch for the ballot in mail by 9/27 and due back by Oct 27.** There are two ballots, one to roll over unused existing funds into the new LMD, the other to establish the next funding period. The assessment will stay the same. LMD is looking for new advisory board members.

**Comments - Kate Robbins - Historical School House & gift shop will be open 3 more Saturdays**

Meeting adjourned at 8:18 p.m.

Respectfully submitted,

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Holly Shamberger